



WCRD EDWARDS PARK AND WESTSIDE COMPLEX RENTAL CONTRACT

Rates and Guidelines

- Dirt/Grass Fields (\$125 Per Field) (Pleasant Grove Park and Dawnville Park)
- Artificial/Grass (\$175 Per Field) (All Fields at Westside and Edwards for 2021)
 - Note: Lights are powered off at exactly midnight.
 - Please view Labor Fees at bottom of contract.

General Information

1. The Lights to each field will be powered off at 12:00am midnight. If, under the One (1) Day Tournament Format, circumstances exist where a field(s) is still playing at 12:00am midnight the tournament director has an option to continue playing past 12:00am at an additional charge of \$100 per field. No other game may start past 12:00am midnight.
2. WCRD reserves the right to cancel any tournament that does not have at least 12 teams committed to play.
3. WCRD reserves the right to cancel any tournament if the tournament director has an outstanding balance that is due.
 - a. Balances are due two weeks prior to the next schedule tournament. Outstanding balances **MUST** be paid.
4. Please have your tournament schedule turned into the Athletic Director by Thursday at 12PM noon prior to the weekend of your tournament.
5. Tournament Directors and his/her site directors **MUST** complete a background check through WCRD two weeks prior to the tournament.
 - a. Background checks must be completed annually for each tournament director and site director.
 - b. Background check fee is paid for by WCRD.

Responsibilities: Whitfield County Recreation Department

1. Maintenance / preparation of fields (weather permitting)
2. Whitfield County Recreation Department (WCRD) staff will be onsite during all tournaments. During inclement weather, WCRD staff members will advise the Tournament Director IF and WHEN fields can be prepared for play.
3. Security (Animals, Vandalism, Scooters, Etc.)
4. Bathroom maintenance (exception: Umpires bathrooms...see below) and stocking of supplies for all bathrooms
5. Maintenance and supervision of Park grounds
6. Management of concessions.

Responsibilities: Lessee / Renter

1. Purchase accident and liability insurance with Edwards Park and/or Westside Park Complex (depending on location of tournament) listed as an additional insured. Provide a copy to WCRD prior to the tournament. Tournament WILL NOT begin until a copy of insurance is received. **MUST** be turned in by the Wednesday prior to the tournament.
2. \$200 Deposit Check must be on file.
3. Furnish and pay scorekeepers if used.
4. **The Lights to each field will be powered off at exactly 12:00am midnight. Tournament Directors should schedule games accordingly (including a plan for getting behind schedule due to normal tournament interruptions) in order to make sure all games have concluded by this time.**



5. **MUST** clean the upstairs or downstairs umpire area including bathrooms of all trash and debris. A \$100 fee will be added to the field rental if this is not properly done.
6. May contract vendors to set up during the tournament. Contract vendors cannot sell any items such as food, drinks, candy, etc... or any other items sold through the concessions. All vendors must be approved by WCRD. Lessee retains 100 % of ALL commission monies negotiated from sales of the vendor(s).
7. Must follow any additional guidelines given.

Cancellation / Inclement Weather Policy

1. WCRD should be notified of any **NON-WEATHER RELATED** cancellations at least four (4) days prior to the tournament starting date. Failure to notify recreation staff within this time specification will result in a fee of \$200.00 that must be paid to the department. Fee must be paid with 5 days after cancellation or forfeiture of future dates will occur.
2. WCRD will make every reasonable and realistic effort to get fields playable during inclement weather. Once a field is prepared or playable and games have started on that field the full “per field per day” rental fee is due.
3. No Labor Refunds Once Tournament Begins
4. Field Refunds
 - a. 0-1 round of games: Full Refund
 - b. 2-3 rounds of games: 50% Refund
 - c. 4 or more rounds of games: No Refund

Labor Fee-Per Pod (4 Fields)

- One Day Tournament- \$150.00 (Edwards Park-8 and Westside Park-4)
- Two Day Tournament- \$250.00 (Edwards Park-8 and Westside Park-4)
- Three Day Tournament - \$350.00 (Edwards Park-8 and Westside Park-4)
- Four Day Tournament - \$450.00 (Edwards Park-8 and Westside Park-4)

Joint Responsibilities: Whitfield County Recreation and Lessee / Renter

1. During inclement weather, the cost for any materials used to keep the fields playable will be split 50-50 between the lessee/renter and WCRD. Two bags of Dry/Conditioner will be supplied

By signing this document, you agree to follow WCRD’s policies and guidelines listed through this document. You also understand that by not following the guidelines you can/will forfeit your ability to rent a Whitfield County Recreation Department’s facility.

Tournament Director:

Date(s):

Lessee Signature: _____ / Date: _____

Athletic Director Signature: _____ / Date: _____

*** A separate CVB Agreement will be in place to count for the CVB Grant to be given in exchange for Hotel Nights picked-up in Dalton. ***